

## How to Participate in the Great Lakes Scrip Program

Before ordering, always keep in mind upcoming holidays, birthdays, and anniversaries as these cards make excellent gifts, too! Unfortunately none of our local grocery stores currently participate with GLS but you can always purchase gift cards for friends and family who may have access to ones on the list. You can also encourage friends, family and neighbors to participate as well!

There are **three ways** for families to participate in the Great Lakes Scrip (GLS) program described below. We will start by submitting orders monthly (orders due to Scrip Coordinator by the 3<sup>rd</sup> Sunday of the month) according to the following schedule:

**October 20, 2013**  
**November 17, 2013**  
**December 8, 2013 (2<sup>nd</sup> Sunday to receive by Christmas)**  
**January 19, 2014**  
**February 15, 2014**

**March 16, 2014**  
**April 20, 2014**  
**May 18, 2014**  
**June 15, 2014**  
**Will announce summer schedule**

### Participation Method #1 – create order on paper and pay by check

1. Go to **www.holycrossclareance.com**, click on “Fundraising” box on the left then click on “Great Lakes Scrip Family Order Form”. This is NOT an exclusive list of GLS vendors but has most of the popular local vendors listed. Print out the form. If you do not have access to a computer, please contact your Scrip Coordinator to get a copy.
2. Complete top portion (name, order date, etc.), and fill in the quantity and total for all the cards you wish to purchase that month. Please be careful to choose the correct denomination of gift card as most vendors offer multiple denominations.
3. Write out a check, payable to Holy Cross Lutheran Church, for the face value of all the cards ordered.
4. Give form and check to Scrip Coordinator by monthly deadline. Checks will be deposited prior to orders being placed to ensure funds for the order.
5. Cards will be distributed as soon as they are received.

### Participation Method #2 – create order online, then submit printed order form and check to Scrip Coordinator

Go to **www.shopwithscrip.com**. First time users need to sign up by clicking “Family Sign Up”. Enrolled users simply click “Log In”. To enroll:

- A. Input username
- B. Create and confirm password
- C. Input account information (first name, last name, gender, year of birth, state and zip code)
- D. Enter email address (can opt out of promotional email messages)
- E. Read and accept agreements – click “I Accept”
- F. Following screens will ask you to create two Challenge Questions to secure your account
- G. Enter **Enrollment Code #651L2CE636L67**, click “Join”. The next screen will show you have selected Holy Cross Lutheran Church as your designated organization. Enrollment is complete.
- H. You are ready to place an order. Once you have added all the gift cards to your shopping card, go to “Checkout”. The only checkout option you will have is to send check to Scrip Coordinator.
- I. Click Submit Order
- J. An “Order Confirmation” is created that you need to print out and submit with your check to Scrip Coordinator.

### **Participation Method #3 – create AND pay for order online through Automated Clearing House (ACH) from personal checking or savings account**

Note: This method requires you to set up an account on [www.shopwithscrip.com](http://www.shopwithscrip.com) AND [www.prestopay.com](http://www.prestopay.com). PrestoPay is a third party vendor that allows you to directly debit your checking or savings account to purchase gift cards on the GLS program. *There is a nominal **\$0.15 fee per order** when using PrestoPay.*

1. Follow steps A through G of previous method to establish your ShopWithScrip account
2. Once you have designated Holy Cross Lutheran as your organization, select PrestoPay from the left menu
3. Read the PrestoPay agreement, and if you want to continue, click “Yes and I agree”
4. Enter your bank name, account name, account type (checking or savings), account number and routing number
5. At the bottom of this page you will be required to enter a random validation code that appears in the box
6. Click “Next”
7. The following page tells you that two small deposits will be made to the bank account you identified within the next 24-48 hours. That is as far as you can go until those deposits hit your account. You can sign out at this point.
8. 24-48 hours later, check your bank account and write down the two deposit amounts.
9. Sign back in to [www.shopwithscrip.com](http://www.shopwithscrip.com) and again click on PrestoPay on left.
10. You will be asked to identify the two deposit amounts that hit your bank account and also be asked to create a pin number between 1000-9999.
11. Once you have entered this information, you will receive an Approval Code on the following screen. This code must be sent to the Scrip Coordinator to activate your PrestoPay account. You will also receive two emails: one stating that you have successfully validated your PrestoPay enrollment and one with your Approval Code. You can forward that second email with the Approval Code to your Scrip Coordinator at [thewiepert@gmail.com](mailto:thewiepert@gmail.com)
12. Once the Scrip Coordinator has activated your PrestoPay account, you will be able to purchase cards. You will be given two options at checkout: 1. Check (forward to your Scrip Coordinator) or 2. PrestoPay
13. If you choose PrestoPay, you will be required to enter the 4-digit pin you created in step 10. You are also reminded that you will be charged a \$0.15 service fee.
14. Click Submit and follow instructions.

**Once again, Holy Cross Lutheran Church thanks you for participating in this new fundraising program! Please forward any questions, comments or concerns to your Scrip Coordinator, Andrea Wiepert, at [thewiepert@gmail.com](mailto:thewiepert@gmail.com) or by calling 716-688-0864.**